

Recruitment of Chair, Board of Directors

Introduction

Stretford Public Hall is a community-owned hall, run by Friends of Stretford Public Hall. Our aim is to create space for good things to happen in Stretford.

We are a charitable Community Benefit Society with over 800 members. We have owned the building since a community asset transfer in 2015.

We provide accessible community space and deliver our own programme of events and activities, including arts activities, live music nights, community cinema, and health and wellbeing activities.

Our aim is to create space for good things to happen in Stretford. Read more about our [vision and values](#).

Recruitment of a new Chair

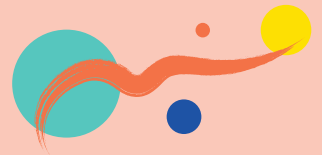
We are looking for a new Chair of the Board to take over the governance for the organisation and help guide Friends of Stretford Public Hall through the next few years of development and growth. This is a voluntary role.

This is an exciting time to join the organisation and build on the numerous successes to date and lead the organisation into a new phase of activity, overseeing operations and policies in place as well as planning for the future.

The Chair of Trustees has the same legal responsibilities as other Directors, but has additional responsibilities assigned by the Board.

The Chair will hold the Board and Manager to account for the FOSPH mission and vision, providing inclusive leadership to the Board of Directors. The Chair is responsible for ensuring FOSPH has high standards of governance.

The Chair will also support, and where appropriate, challenge the manager and guarantee the Board works together and closely with the manager to achieve agreed objectives. The Chair is an ambassador and the public face of FOSPH along with the manager.



Key Responsibilities of the Chair:

- To lead on strategic development, business planning and the delivery of board responsibilities.
- To provide line management support to the hall's manager through a strong working relationship through setting clear objectives.
- To work on succession planning, recruiting, and developing board members.
- To oversee organisational development, facilitating and sustaining board processes, including leading on improving on governance practice.
- To chair regular board meetings and occasionally subgroup meetings. Ensuring effective debate and collective decision-making by creating a safe space for everyone and paying attention to group dynamics.

Time Commitment

Board members are asked to commit to 6 meetings per year (2.5 hours each) plus one AGM and one staff and board awayday / strategy session. On top of this the Chair will need to put in additional time, estimated at 2 days per month to cover additional duties such as meetings with the hall's manager and preparing for board meetings.

All Board members, including the Chair, serve on the Board in a voluntary capacity.

Term

There is no set minimum term of office for directors, however, to ensure the stability of the organisation we suggest this is a 3-year post.

Start Date

We are looking for someone to start as soon as possible. Our next AGM will take place at Stretford Public Hall on Sunday 20th November, and we would encourage anyone interested in joining the Board to attend this meeting.

The outgoing chair has committed to remain on the board for one further year to oversee this transition, providing a comprehensive induction and handover.

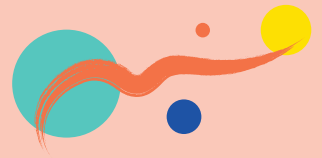
Who are we looking for?

We seek someone who can deliver, inspire, and lead the organisation and someone who has a passion for community ownership and empowerment.

We are looking for someone with 3yrs + professional experience in an area relevant to the hall's operation. This could include - but is not limited to - arts and cultural organisations, community-led development, the VCSE or community business sector, local government, events and commercial venue management, financial management, and heritage and the built environment. Previous Trustee experience is not essential.

The ideal candidate will:

- Share FOSPH's aims and objectives



- Have the time and enthusiasm to fully commit to the role
- Have experience of staff and/or board management
- Have experience of strategic and business planning and operations
- Have experience, or a good understanding of financial management and social business investment

How to apply:

To express an interest in this role please send us a short written or video response to the following questions:

- What interests you about joining Friends of Stretford Public Hall board and becoming the new Chair?
- What skills and experience will you bring to the role?
- What would you hope to get out of your time as Chair of the board?

You can also send us a copy of your CV if you wish.

The deadline for applications is Wednesday 30th November at 5pm.

Please send your application to Kate McGeevor kate@stretfordpublichall.org.uk

If you'd like further information about the Chair's role and what is involved, please email Kate who will set up a call or meeting with our current chair, Dan Williams.